

**Minutes and actions of the National Grid Gas & Electricity Transmission
Independent User Group (User Group) Meeting 16**

Meeting Number:	NG-UG16
Meeting Date:	30 November
Location:	Microsoft Teams
Start Time:	09:30 – 13:00
Attendees:	<p>Chair: Trisha McAuley (TM) Technical Secretary: Charon Balrey (CBa)</p> <p>Members:</p> <ul style="list-style-type: none"> • Roz Bulleid (RB), Green Alliance • Julie Cox (JC), Energy UK • Joe Howe (JH), University of Chester • Tom Knowland (TKn), Leeds City Council • Julian Leslie (JL), National Grid, Electricity System Operator • Denise Massey (DM), Energy Innovation Centre • Campbell Murdoch (CM), Total • Zoe McLeod (ZM), Independent Consumer Advocate • Eddie Proffitt (EP), Major Energy Users Council • Ben Watts (BW), ADE • Will Webster (WW), Oil and Gas UK <p>National Grid Representatives:</p> <ul style="list-style-type: none"> • Mark Brackley (MB), National Grid Electricity Transmission RIIO T2 Project Director • Tony Nixon (TN), Head of Gas Transmission Regulation • Phil Sheppard (PS), National Grid Director Gas Transmission Owner <p>Invitees:</p> <ul style="list-style-type: none"> • Chris Bennett (CBe), National Grid Director of UK Regulation <p>For agenda item 3 – Digitalisation</p> <ul style="list-style-type: none"> • Emer McNally (EM), National Grid UK Chief Information Officer
Apologies:	<p>Members</p> <ul style="list-style-type: none"> • Paul Denniff (PD), SGN • Barry Hatton (BH), UKPN • Andy Paine (AP), Vattenfall <p>National Grid Representatives:</p> <ul style="list-style-type: none"> • Amelia Affum (AA), Technical Secretary • David Wright (DW), National Grid Director Electricity Transmission & Group Electricity Chief Engineer

Highlights for External Publication

Agenda Reference	Description
	<p>The 16th meeting of the Independent User Group was a joint one between Electricity Transmission and Gas Transmission.</p> <p>An update on RIIO-2 activities was provided by both businesses, following the draft determination submissions.</p> <p>This was followed by a further review of the Digitalisation strategy, following the initial introduction in October. The full strategy was shared with the Group and a number of key challenges were raised which included the need for NGET to link the strategy to their responsible business charter and also the need to strengthen the associated governance.</p> <p>The next meeting is on the 22nd January 2021.</p>

